

PART 1 MINUTES
of the meeting of the Local Governing Body of
Cockwood, Kenn C of E and Kenton Primary Schools
held on 11 June 2024 at 5pm at Hope Church

Present:		
Name	Title/Role	Initials
Nick Tallamy	Trustee, Acting Chair of Governors	NT
Tania Weeks	Co-opted Governor	TW
Glynis Buckle	Co-opted Governor	GB
Judith McGrath	Co-opted Governor	JM
Carla Custons-Cole	Co-opted Governor	CCC
Bob Baker	Co-opted Governor	BB
Charlotte Wilkin	Co-opted Governor	CW
Lorraine Curry	Executive Headteacher	LC
Gemma Pattison	HOS	GP
John Lasker	Director of Operations	JL
Nicola Rose	Local Governance Officer	LGO
Apologies:		
Michelle Addyman	Teaching Staff Governor	MA
Liz Price-Holden	Co-opted Governor	LPH
Jem Squires	Co-opted Governors	JS
Absent without apologies:		
None		

Key to acronyms

SEND	Special Educational Needs and Disabilities	EHCP	Education Health and Care Plan
HOS	Head of School	ESFA	Education and Skills Funding Agency
LGO	Local Governance Officer	IET	Ivy Education Trust
SEF	Self Evaluation Plan		
SIP	School Improvement Plan		

Item	Content	Action
Year/meeting number/agenda item 24/5/1	Welcome and Apologies: NT welcomed all governors and John Lasker Director of Operations for IET and thanked all for their attendance. Apologies received for Michelle Addyman, Liz Price Holden, and Jem Squires.	Complete
24/5/2	Declaration of Interest None were declared. NT reiterated the need for confidentiality and asked for any declarations to be made at the appropriate time during the meeting. BB referred to the agenda and declared he is a Trustee of Hope Church.	Complete
24/5/3	Trust Representation JL thanked governors for inviting him to the meeting and explained that he would be talking about Kenton School and the progress being made regarding the location of the school moving forward. Meeting moved to Part 2 .Meeting moved out of Part 2 NT thanked JL for his time. JL left the meeting at 5.30pm.	

Item	Content	Action
	<p>LC shared that 2 projects are scheduled, in the other schools, for the summer. Both kitchens at Kenn and Cockwood will undergo refurbishment.</p> <p>NT concluded that any further questions regarding Kenton should be emailed to JL and copied to the LGO.</p>	
23/5/4	<p>Minutes of Previous Meeting</p> <p>LGB 26 March 2024 - agreed.</p>	Complete
24/5/5	<p>Matter Arising- None</p>	Complete
24/5/6	<p>Kenton Ofsted Report</p> <p>The report and a copy of LC's letter to parents were shared with governors ahead of the meeting. LC noted the staff team were 'amazing' and commented on the rapid improvement since September through GP's leadership. Ofsted recognised the strengths of the school, and they supported the leadership strategies. She explained that the SEF was very detailed, so the context of the school was already available to Ofsted with successes in behaviour and SEND, for example.</p> <p>GP added that the whole team were good, LC agreed and remarked that all staff need to be at the top of their game.</p> <p>Q – How was the Parent feedback? GP shared that she had received lots of cards and emails – parents have confidence in the school. LC shared that the public have no comprehension of how much work has gone into retaining the 'good' grading.</p> <p>LC informed the meeting that plans for the new school have been shared with parents with much positive feedback and relief that the school is to return to the village.</p> <p>Q – What happened to Victory Hall? LC replied that services would have needed to be put into the hall so was not viable.</p> <p>GB asked for the Kenton Administrator to be congratulated on her Single Central Record and acknowledge the work that had been put into this.</p> <p>Governors thanked LC, GP and the Kenton team and asked for their congratulation to be shared with all concerned.</p>	
24/5/7	<p>Kenton – location of school moving forward.</p> <p>Covered fully in the previous agenda items.</p> <p>NT asked if additional items could be discussed at this point.</p> <p>The 3 individual Risk Registers have been updated and shared with governors. These will require a 6 monthly review, moving forward.</p> <p>The election for a new Chair and Vice-Chair has been brought forward to the July meeting in order for there to be a handover before September.</p> <p>Thought needs to be given to a new Pay & Performance Committee, but training will be available.</p> <p>NT and CCC attended IET Attendance training. NT asked governors to view the slides which are available on GovernorHub.</p>	Action

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	<p>Training courses were shared ahead of the meeting. NT asked for nominations to be sent to the LGO.</p> <p>IET are running a Governors event on the 25th of June. All governors are invited to take part. The Trust have invited governors to think about an item to present 'What we are proud of.'</p>	
24/5/8 School Policies	<p>Outdoor Education, Visits and Off-site Activities</p> <p>Equality Objectives</p> <p>Violent and Abusive Visitors</p>	Agreed

The meeting ended at 6.20pm